**McMaster Children and Youth University
Community-Based Learning with MCYU
CMTYENGA 2MD3 Course Outline**

Instructor:	Dr. Becca Collins-Nelsen	**Office:** Zoom
	Email:collir2@mcmaster.ca	**Office Hours:** By Appointment (please email to set up)
Class Times:	M: 7:00pm-10:00pm; TEAMS (when scheduled)	

Course description:
McMaster Children and Youth University (MCYU –https://mcyu.ca/) creates and delivers inquiry-based learning activities for youth aged 7 to14 and their families in all areas of STEAM (Science, Technology, Engineering, Arts, and Mathematics). In this experiential and community engaged course you will have the opportunity to virtually deliver content to youth audiences, work in teams, practice leadership skills, train presentation and facilitation competencies, and enhance knowledge translation abilities. These learning opportunities will come through both course instruction and firsthand experiences as you deploy your workshops within the community (see "Other Course Information" below for details). Specifically, there will be opportunities to present synchronous, virtual workshops to youth in schools, libraries, and community centres throughout Hamilton. Throughout this course you will learn how to responsibly engage with teachers, parents, youth and other community members through your experiences in the community.

Learning Outcomes:
By the end of this course, as a MCYU facilitator, you will be able to
  i) Explain how to work effectively as part of an interdisciplinary team
  ii) Construct time management strategies to successfully meet all project deadlines
  iii) Demonstrate leadership and effective problem-solving skills
  iv) Exercise social awareness and engagement with community partners
  v) Demonstrate the integration of philosophical inquiry, performance and storytelling in communicating complex research concepts to diverse audiences
  vi) Reflect on your experiences and adapt as well as evaluate yourself and your peers

Format:
Three hours; one term
Prerequisite(s): Registration in Level II or above

Readings:
Readings will be posted on Avenue under 'Content' → 'Readings' at least one week prior to when it is expected that they will be read. There are only a few readings so it is expected that

these will be done before class so that they can be critically discussed in class and incorporated into your reflections.

Course Schedule:

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Winter Semester		
Date	**Topic**	**To Do:**
Jan. 11th	i) Overview of MCYU Program ii) Overview of Course iii) Overview of Community engagement principles and practices: guidelines, strategies and logistics for effectively working with youth-based community partners and guideline as MCYU facilitators iv) Workshops	Establish Facilitation Groups
Jan. 18th	i) Overview of "When I work" ii) Responsible Community Engagement iii) Workshop teams: Share project outlines and deployment strategies iv) Create facilitator bios and blurb about workshop	**Reading #1 Posted on Avenue**
Jan. 25th	Workshop Presentations to Class – Groups are either presenting or evaluating workshops	**Prepare workshop to Present**
Feb. 1st	Workshop Presentations to Class – Groups are either presenting or evaluating workshops	**Prepare workshop to Present**
Feb. 8th	**Deployment**	Deploy
Feb. 15th	**Reading Week**	Nothing Due
Feb. 22nd	**Deployment**	Deploy **Reflection #1 Due**
Mar. 1st	**Deployment**	Deploy
Mar. 8th	**Deployment**	Deploy
Mar. 15th	i) **Group Process:** debrief about the workshops, consider what is going well, what is not, consider possible solutions and best practices, as well as discuss team dynamics, collaboration, and any potential challenges ii) **Transferable Skills:** Discussion of how MCYU experiences provide employment related transferable skills	**Reading #2 Posted on Avenue**
Mar. 22nd	**Deployment**	Deploy
Mar. 29th	**Deployment**	Deploy
Apr. 5th	**Deployment**	Deploy
Apr. 12th	**Deployment**	Deploy **Final Reflection Due the following**

		Monday (April 19th)

*please note that we expect **a total of** 7 deployments with flexibility of how this can be scheduled
*please note this schedule is subject to change during the semester.

Evaluation:

Assignment	Value	Due Dates
Class Engagement and Activities	10%	**Ongoing**
Class Workshop Presentation	10%	**January 25th and February 1st**
Critical Reflection x 2	30% (10% and 20%)	**February 22nd and April 19th**
Memos	10%	**Between February 8th and April 5th**
Workshop Deployments	40%	**Between February 8th and April 5th**

Engagement with Class/In-class Activities: 10%
Participation in the MCYU community classroom is important to the success of your project facilitation as you will be learning and practicing skills that are essential to effective community engagement. This is a chance to learn from and teach to your peers while making meaningful improvements to your facilitation. You will also be asked to accomplish in-class activities with your group such as writing a workshop blurb and facilitator bio, creating a deployment schedule, working through provided scenarios, answering class discussion questions, etc.

In-Class Workshop Presentation: 10%
Each group must take the existing asynchronous workshop that they have been assigned and adapt it into an inquiry-based, engaging synchronous workshop (approx.. 30-40 minutes in length). These workshops will then be presented to the class on **January 25th** and **February 1st** before given final approval to be presented in the community. When one group is presenting, all other groups will act as 'participants' and create an evaluation for each group.

Critical Reflections (2 in total): 30%
An important part of learning is reflecting on what you have done, how you have changed, and what you want to do next. This is particularly important when working with community partners. Thus, reflection will be ongoing but you will be asked to submit 2 formal reflections throughout the semester. The first is **due by end of day on February 22nd** and is worth 10% of your overall grade. The second will be a longer reflection that considers your experience as a whole and therefore, will be worth more than the first (20%) and is **due on April 19th.** While these are reflections they should also critically incorporate class content.

Memos (7 in total): 10%
In addition to the reflections, you will be asked to write a short memo after each deployment experience. These memos will help you and your group consider how each workshop unfolded and what, if any, opportunities there are for improvement. They will also help in contributing to

your broader reflection assignments. These are to be submitted no later than a week after each deployment.

MCYU Facilitation: 40%
The bulk of your grade will be based on your engagement with the community. Specifically you will be graded on your presentation style, your ability to translate knowledge to youth audiences, your social awareness and engagement with the community, your ability to work in a group, and your abilities to think and adapt on your feet during facilitation. This grade will be made up of a combination of your instructors' evaluation of your workshop to the community, the evaluations of yourself and your peers, as well as the instructor evaluation of the feedback provided by community partners.

Other Course Information:

1. There are no test or exam evaluations.
2. Students who have taken 2MC3 will present the workshops they have created during deployment and students who are joining having not taken 2MC3, will be put into a MCYU facilitator group with an established workshop.
3. Three-hour classes will occur on January 11th, January 18th, January 25th, February 1st, and March 15th with time built in for group consultation. The weeks you are not in class you are expected to run workshops in the community. Your groups **must complete a total of 7 workshops** by the end of the semester. The number of workshops your group completes each week will vary with schedules.
4. Groups will book their own workshops based upon slots that are available through the "WhenIwork" program. Rebecca Young is in charge of scheduling and can be reached at: youngr20@mcmaster.ca. You can also contact Rebecca if you are hoping to set up more deployments during a particular time frame.
5. Time expected outside of the class will vary with the project and team.
6. I am available for bookings of individual or group meetings to reflect on deployments, feedback and consider strategies for improvement. Simply email me at collir2@mcmaster.ca to set up a time.
7. The course instructor, TA, and members of the MCYU Senior team will 'drop-in' on deployments throughout the semester for evaluation.

Policy Statements

Assignment Deadlines & Missed/Late Work:
Students are expected to hand in all assignments on the specified due dates. Late submissions will be subject to a penalty of 20% per day (including weekend days). Assignments submitted after the beginning of class on the due date will be counted as one day late. No assignments will be accepted after the last day of classes.

Given that some course assignments require electronic submission, you should familiarize yourself with the Avenue to Learn Assignment in advance of the deadlines, and ask for

assistance as necessary. Problems with electronic submission WILL NOT be accepted as an excuse for lateness.

Sustainable Written Work Submission Guidelines
The written work submission guidelines have been chosen to support the more sustainable use of paper, energy, and toner, and meet the Platinum standard of the Office of Sustainability; http://www.mcmaster.ca/sustainability/. Each assignment will have different standards in terms of font size, margins, etc. but seeing as all work can be handed in digitally the Platinum standard is still met.

Academic Integrity Statement
McMaster Policy on Academic Integrity:
You are expected to exhibit honesty and use ethical behaviour in all aspects of the learning process. Academic credentials you earn are rooted in principles of honesty and academic integrity. Academic dishonesty is to knowingly act or fail to act in a way that results or could result in unearned academic credit or advantage. This behaviour can result in serious consequences—e.g., the grade of zero on an assignment, loss of credit with a notation on the transcript (notation reads: "Grade of F assigned for academic dishonesty"), and/or suspension or expulsion from the university. It is your responsibility to understand what constitutes academic dishonesty. For information on the various types of academic dishonesty, please refer to the *Academic Integrity Policy*, located at: http://www.mcmaster.ca/academicintegrity.
The following illustrates only three forms of academic dishonesty: 1) Plagiarism—e.g., the submission of work that is not one's own or for which other credit has been obtained. 2) Improper collaboration in group work. 3) Copying or using unauthorized aids in tests and examinations.

MSAF Statement
McMaster Student Absence Form (MSAF):
In the event of an absence, students should review and follow the Academic Regulations in the Undergraduate Calendar "Requests for Relief for Missed Academic Term Work. Students must contact the instructor when an MSAF is submitted. MSAF's are not an excuse to not complete an assignment, all assignments must be handed in or a grade of zero will be assigned.

Academic Accommodation of Students with Disabilities Statement
Academic Accommodation of Students with Disabilities:
Students who require academic accommodation must contact Student Accessibility Services (SAS) to make arrangements with a Program Coordinator. SAS can be contacted by phone 905-525-9140 ext. 28652 or email sas@mcmaster.ca. For further information, consult McMaster University's *Academic Accommodation of Students with Disabilities* policy.

Academic Accommodation for Religious, Indigenous, or Spiritual Observances (RISO) Statement
Academic Accommodation for Religious, Indigenous, or Spiritual Observances (RISO):
Students requiring academic accommodation based on religious, indigenous, or spiritual observances should follow the procedures set out in the RISO policy. Students requiring a RISO accommodation should submit their request to their Faculty Office normally within 10 working

days of the beginning of term in which they anticipate a need for accommodation or to the Registrar's Office prior to their examinations. Students should also contact their instructors as soon as possible to make alternative arrangements for classes, assignments, and tests.

Email Contact and Student Responsibility Statement
Please Note:
The instructor and university reserve the right to modify elements of the course during the term. The university may change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labour disruptions, etc.). Changes will be communicated through regular McMaster communication channels, such as McMaster Daily News, A2L, and/or McMaster email. It is the responsibility of students to check **their McMaster email** and course websites regularly during the term and to note any changes. Announcements will be made in class and by using the course email distribution list.

Authenticity/Plagiarism Detection Statement
In this course we will be using a web-based service (Turnitin.com) to reveal authenticity and ownership of student-submitted work. Students will be expected to submit their work electronically either directly to Turnitin.com or via Avenue to Learn (A2L) plagiarism detection (a service supported by Turnitin.com) so it can be checked for academic dishonesty. Students who do not wish to submit their work through A2L and/or Turnitin.com must still submit an electronic and/or hardcopy to the instructor. No penalty will be assigned to a student who does not submit work to Turnitin.com or A2L. All submitted work is subject to normal verification that standards of academic integrity have been upheld (e.g., on-line search, other software, etc.). To see the Turnitin.com Policy, please go to www.mcmaster.ca/academicintegrity.